

## Tablet and Internet Usage Charter in secondary School

*This charter is signed by one of the parents or the tutor of the student enrolled in a secondary school class at Mondorf-les-Bains International School. It takes effect on the day of its signature and remains valid until the student quits school or until a new version of the charter comes into effect.*

The tablets are the property of the State and made available to students through a leasing contract. All users must respect this charter.

1. The tablet is made available to the student via the "one2one" leasing program of the Ministry of Education.
2. The tablet is a personal device; it is secured by an access code and will be used by the only student it is assigned to.
3. The tablet is a learning and working tool and is therefore intended for regular use at school.
4. The tablet as well as the keyboard and the pen made available to the student must be clearly identifiable, therefore either digitally or manually labeled.
5. The tablet is centrally administered by the school under a managed user account.
6. The settings of the tablet can only be changed with the teacher's consent.
7. The tablet is fragile and must be used with care; the protective shell must not be removed under any circumstances. The keyboard and the pen are to be used and kept with the same care.
8. The creation of new accounts on the tablet or on the Internet is not allowed.
9. Installed applications must not be deleted.
10. The tablet may not be used in the school restaurant except with the permission of the teacher.
11. When moving through the school, the tablet is switched off; an exception may be made with the teacher's permission if a filming / photo making must be done for a class project.
12. When the student leaves his tablet in a classroom to move around the school, he makes sure it is locked and stored away.
13. The tablet must be taken home where it will be stored and recharged at the end of the day so that the student returns in the morning with a fully loaded battery.
14. Internet can only be used as part of a school work: to do a research, visit a site indicated by the teacher. Social networks and online games are therefore not allowed.
15. The student must not indicate his name, age, address on a website or in an application, except with the explicit permission by his class teacher.
16. Content deemed problematic or disturbing identified on the Internet must be reported immediately to the teacher.
17. Any photograph or video shoot requires the prior agreement of all persons who will appear in an identifiable manner.
18. Any use by the student of a tablet for illegal or morally offensive purposes will be immediately reported by the school to the competent authorities.
19. A private smartphone may be used to phone or send messages during break time; surfing on the internet is not allowed and may lead to the smartphone being withdrawn.

The tablet can be checked at any time by teachers and the school management to monitor compliance with the charter.

The modalities in relation to the development of the student's digital, personal and social skills are as follows:

1. At the level of use, permissions and the limiting of the tablets' functionalities, five leagues (wood, bronze, silver, gold and diamond) are defined. Each league offers a number of freedoms, but also requires a special commitment and proof of well-defined responsibilities. The freedoms, commitments and responsibilities required to access a superior league are defined in a separate document.
2. When the student receives his tablet, he is automatically classified in bronze league. This reflects the confidence that the School places in the student and in his abilities to manage his tools responsibly.
3. In case of non-compliance with the charter, the student is reclassified to the wood league.
4. To advance to the superior league, the student must provide evidence that the conditions for advancing are well met; he must also present the signatures of at least four teachers who are confident that the student can fulfill the commitments and responsibilities of the superior league.
5. The class council, during its weekly consultation, decides to respond to the student's request or to refuse it. It rules by a simple majority of the votes, no abstention being allowed. In case of division, the head teacher's voice prevails.
6. A student who has been reclassified to a lower league or whose application for advancement has been refused may only submit a new demand after a probationary period of at least 4 weeks.
7. The request form for reclassification can be downloaded from the School website.

<b>The learner,</b>	<b>his/her legal representative</b>
Family and first name :  <b>enrolled at International School Mondorf-les-Bains,</b>	Family and first name :
<b>hereby declare that I have read this charter, understood it and accept it.</b>	
Signature of the learner :	Signature of the legal representative :