

Irregular attendance form (monthly/weekly/occasionally)

Full name of the child: _____

Class: _____

I would like to register my child for the following days and time slots. (Please tick the boxes for periods of attendance)

Attendance from _____ to _____					
Time slots	Monday	Tuesday	Wednesday	Thursday	Friday
7 :00 - 7 :30					
7 :30 - 8 :00					
8 :00 – 12 :00	Lessons	Lessons	Lessons	Lessons	Lessons
12 :00 – 13 :00	Compulsory attendance		Compulsory Attendance		Compulsory Attendance
13 :00 – 14 :00	Compulsory Attendance		Compulsory Attendance		Compulsory attendance
14 :00 – 15 :00	Lessons		Lessons		Lessons
15 :00 – 16 :00	Lessons		Lessons		Lessons
16 :00 – 17 :00					
17 :00 – 17 :30					
17 :30 – 18 :00					
18 :00 – 18 :30					
18 :30 – 19 :00					

Attendance from _____ to _____					
Time slots	Monday	Tuesday	Wednesday	Thursday	Friday
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7 :30 - 8 :00					
8 :00 – 12 :00	Lessons	Lessons	Lessons	Lessons	Lessons
12 :00 – 13 :00	Compulsory Attendance		Compulsory Attendance		Compulsory Attendance
13 :00 – 14 :00	Compulsory Attendance		Compulsory Attendance		Compulsory attendance
14 :00 – 15 :00	Lessons		Lessons		Lessons
15 :00 – 16 :00	Lessons		Lessons		Lessons
16 :00 – 17 :00					
17 :00 – 17 :30					
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15 :00 – 16 :00	Lessons		Lessons		Lessons
16 :00 – 17 :00					
17 :00 – 17 :30					
17 :30 – 18 :00					
18 :00 – 18 :30					
18 :30 – 19 :00					

❖ Tick the boxes of the child's presence

Please hand in this form 4 weeks before the next registration period.

For organizational reasons, we kindly ask you, if possible, to register your child for a maximum of weeks in advance, according to your work plan possibilities, if possible, for 4 consecutive weeks if you receive a monthly work plan, otherwise for 3 months if you have a fixed work schedule over the year.

If you don't get a negative reply to your request, then your child will be registered as asked. Unfortunately, we cannot issue a confirmation letter.

Date et signature : _____